

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 7-6-2021

Tuesday, June 15, 2021

Regular Meeting
In-person / Public Invited

James A. Green School

PRESENT:

S. Hongo, President
J. Williams, V. President
J. Schmid
M. Huddleston
C. Spofford
J. Izzo – Left @ 9:33 p.m.
R. Maxwell

ABSENT:

None

OTHERS PRESENT:

T. Kawryga
C. Chrisman
R. Leavitt
M. Primeau (Absent)
J. Radley
J. Gilfus, Dep. Supt.

PRESIDING OFFICER:

S. Hongo, President

In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted with board members and administrators present (as listed above), while social distancing and using facemasks. The meeting was accessible to the public.

The regular meeting was called to order at 6:00 p.m. in the High School Cafeteria.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge Flag

MINUTES

Motion by Ms. Izzo, second by Mrs. Williams, to approve the minutes of May 19, 2021 (regular meeting) as presented.

Approve
Minutes
5/19/2021

Ayes All – Motion Carried 7:0

CORRESPONDENCE

Correspond.

The Board of Education recognized Mrs. Huddleston for her dedication and service to the Board of Education for the past ten years and wished her well as her term of office will end on June 30, 2021. Mrs. Huddleston was presented with gifts and a certificate.

The Board of Education thanked Mr. Kawryga for serving as the district's Interim Superintendent for the 2020-21 school year and presented him with gifts as well. The Board also welcomed Mr. Gilfus as the district's Superintendent of Schools effective July 1, 2021.

FINANCIAL

Motion by Mr. Schmid, second by Mrs. Huddleston, to approve the following financial items:

Approve
Financial
Items

That General Fund Schedule #A-45 in the sum of \$341,666.78; General Fund Schedule #A-47 in the sum of \$423,201.89; General Fund Schedule #A-48 in the sum of \$374,317.62; School Lunch Fund Schedule #C-14 in the sum of \$19,194.37; Special Aid Fund Schedule #F-4 in the sum of \$937.50; and Capital Fund Schedule #HA-1 in the sum of \$2,805.21 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Payment of
Warrants

To accept the Treasurer's Report for May, 2021, as presented.

Accpt.Treas.
Rept. 5/2021

Ayes All – Motion Carried 7:0

Motion by Mrs. Williams, second by Mrs. Huddleston, to authorize the business manager and superintendent to approve payment of warrants and make the necessary appropriation transfers to close the books on June 30, 2021.

Auth.Supt.
Bus.Mgr.
Approve
Bills

Ayes All – Motion Carried 7:0

REPORTS

Building
Reports

Elementary School Report – Mrs. Chrisman – Attached

Elem. Rept.

Highlights: There are currently 65 students enrolled for next year's Kindergarten Class. "Kinder-camp" will be held the last two weeks of July and the first two weeks of August and will include Kindergarten screening. There will also be a Summer Learning Camp.

High School Report – Mrs. Leavitt - Attached

HS Rept.

Highlights: Following current COVID restrictions, graduation may be held in the auditorium with a 250 person limit, allowing each graduate to have 3 guests. The graduation ceremony will be streamed.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD Rept.

Highlights: Thank you to the coaches, the transportation department, the grounds crew, and the IT Department. It has been a team effort by all parties to have sports happen this year. Thank you to Mrs. Huddleston for her continued support. Thank you to Mr. Kawryga for all that he has done for us this year. Regarding Dean of Students, it has been very busy and with all of the students back, it is like we are at the beginning of a new school year.

Deputy Superintendent Report – Mr. Gilfus – Attached

Deputy Supt.
Rept.

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Revenue Analysis/Expenditure Analysis Reports for May 2021 – Mrs. Radley – Attached

Rev/Expend.

Motion by Mr. Maxwell, second by Mr. Schmid, to accept the above reports as presented.

Acctpt.
Bld. Reports

Ayes All – Motion Carried 7:0

PRIVILEGE OF THE FLOOR

Privilege of
the Floor

Allicia Rice from the Southern Adirondack Fire Prevention team was in attendance and assured the board and administration that the annual fire prevention programs will continue in the absence of Mr. Dick Nichols.

Several soccer parents were in attendance and Brandi Stack and Stephanie Beaulieu passionately expressed their concerns regarding the girls' soccer program and various coaching styles. Girls' soccer coaches, Michelle Comstock, Mark Lewandowski and Kathryn Bilinski were in attendance and also spoke.

OLD BUSINESS

Old Business

a. BOE Policy for 2nd Reading and Adoption

Policy
2nd Read.
& Adoption

Motion by Mr. Maxwell, second by Mr. Spofford, to adopt the following Board Policy:

- 1) Policy No. 7102 (Replaces 7531) Student Medications

Ayes All – Motion Carried 7:0

NEW BUSINESS

New Business

- a. Resolution – Contract – CoSer 602-7710 Administrative Computer Services

Administ.
Computer
Services
Resolution

Motion by Mrs. Williams, second by Ms. Izzo, to adopt the following resolution:

WHEREAS, the Board of Education of the Dolgeville Central School District desires to enter into a 5 year contract with the Madison-Oneida BOCES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 602-7710 Administrative Computer Services.

NOW, THEREFORE, IT IS RESOLVED that the Board of Education of the Dolgeville Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$142,151.60, plus related borrowing fees, plus yearly Regional Information Center support during the terms of this contract, finalized by the Superintendent, Subject to the approval of the Commissioner of Education for a period of 5 years: 2021-22, 2022-2023, 2023-2024, 2024-25 and 2025-26.

Vote: Mr. Hongo – Aye
Mrs. Williams – Aye
Mr. Schmid – Aye
Mrs. Huddleston – Aye
Mr. Spofford – Aye
Ms. Izzo – Aye
Mr. Maxwell – Aye

Motion Carried.

- b. Approve Contract for Business Manager Consultant

Motion by Mr. Maxwell, second by Mrs. Izzo, to approve the contract for business manager consultant services between the Dolgeville Central School District and Karen Mettler, as attached.

Approve
Contract
with
K. Mettler

Ayes All – Motion Carried 7:0

- c. Create School Psychologist Position

Motion by Mr. Maxwell, second by Mr. Schmid, upon the recommendation of the Interim Superintendent School of Schools, the Board of Education does hereby approve the creation of a School Psychologist position effective July 1, 2021 as per attached memo dated June 11, 2021.

Create
School
Psychologist
Position

Ayes All – Motion Carried 7:0

- d. Create Summer Student Aide Positions

Motion by Mrs. Williams, second by Mrs. Huddleston, upon recommendation of the Deputy Superintendent of Schools, the Board of Education does hereby approve the creation of up to ten (10) Aide Student Aide Positions for the summer months of July and August 2021, as per attached memo dated June 10, 2021.

Create
Student
Aide
Positions

Ayes All – Motion Carried 7:0

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| e. | <u>Create additional Micro-Computer Audio-Visual Equipment Repair Technician Position</u> Motion by Ms. Izzo, second by Mr. Maxwell, upon the recommendation of the Business Manager, the Board of Education does hereby approve the creation of an additional Micro-Computer Audio Visual Equipment Repair Technician Position effective July 1, 2021. This position will replace the 2020-2021 TOSA position for Integration Specialist per attached memo dated June 10, 2021. | Create Additional Micro-Comp Audio-Vis. Repair Tech Position |
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Ayes All – Motion Carried 7:0

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| f. | BOCES BOE Member Resignation – Mrs. Sandra Sherwood, BOCES District Superintendent, provided the attached information regarding the resignation of BOCES BOE Member, Dan Voce. | BOCES Bd. Member Resignation |
| g. | <u>Lease Agreement with Herkimer BOCES for PreK Classroom</u> Motion by Ms. Izzo, second by Mrs. Huddleston, to approve the Lease Agreement between the Herkimer BOCES and the Dolgeville Central School District for BOCES PreK Classroom for 2021-2022 as attached. | Approve Lease w/BOCES |

Ayes All – Motion Carried 7:0

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| h. | The <u>District Code of Conduct for 2021-2022</u> was presented for review and 1st Reading. | District C of Conduct |
| i. | The <u>Athletic Code of Conduct for 2021-2022</u> was presented for review and 1st Reading. | Athletic C of Conduct |

INFORMATION ONLY

- | | | |
|----|---|---------------------|
| a. | Rural Schools Conference – July 11-13, 2021 | Information Only |
| b. | NYSSBA Conference – October 24-26, 2021 | |

BOARD FORUM

The board members offered the following comments during Board Forum:

- SBI will be holding a workshop this Fall to discuss recommendations on the expenditure of grant monies
- Former elementary teacher, Beth Robert, recently passed and provided generous donations to the Dolgeville community and DTA
- Thank you to Mrs. Huddleston for her 10 years of service as Board of Education member
- Welcome to incoming Board of Education member, Ms. Carolyn Williams
- Thank you to Mr. Kawryga for serving as our Interim Superintendent
- Welcome to incoming Superintendent of Schools, Mr. Joseph Gilfus
- Thank you to those in attendance at tonight's BOE meeting
- Mrs. Huddleston expressed her thanks to her fellow BOE members, the administrators and to the community for their continued support for the past 10 years
- Congratulations to the graduating Class of 2021
- Congratulations to the track team, to the band members, to the cast and crew of Little Mermaid
- Thank you to the community for attending. The board is always ready to listen to your concerns.

EXECUTIVE SESSION

Motion by Mrs. Williams, second by Mr. Maxwell, to enter executive session at 7:33 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s).

Ayes All – Motion Carried 7:0

Enter
Executive
Session

Board Forum

Ms. Izzo left the meeting at 9:33 p.m.

Motion by Mr. Spofford, second by Mrs. Williams, to return to regular session at 10:02 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 6:0

CSE/CPSE MINUTES AND RECOMMENDATIONS

CSE/CPSE
Min. & Rec.
5/14/21 -
6/10/21

Motion by Mrs. Williams, second by Mr. Spofford, to approve the CSE/CPSE Minutes and Recommendations covering the period 5/14/21 through 6/10/21 as attached.

Ayes All - Motion Carried 6:0

PERSONNEL

Personnel
Actions

Motion by Mr. Maxwell, second by Mrs. Williams, upon the recommendation of the Interim Superintendent of Schools, to accept and approve the following retirements, resignations, terminations, leaves and appointments:

To accept the resignation of Bethany Colenzo as music teacher, effective August 31, 2021.

Acptt.Resign
B. Colenzo

To accept the resignation of Kelly Purpura as part time food service worker, effective June 30, 2021.

Acptt.Resign
K. Purpura

To accept the retirement of Linda Geesler as special education teacher, effective August 31, 2021.

Acptt.Retire
L. Geesler

To approve the leave request of Katelyn Cross, elementary teacher, for the period beginning approximately September 21, 2021 for approximately 6 to 8 weeks.

Appr.Lv.
K. Cross

To approve the appointment of Kristofer Kirkpatrick to the following newly created position (this meeting):

Appr.Appt.
K.
Kirkpatrick

Name:..... **Kristofer Kirkpatrick**

Position:..... School Psychologist (K-12)

Tenure Area:..... School Psychologist

Type: 10 Month plus up to 20 days during the summer

Effective Date:..... 7/1/2021

Probationary Period: 4 Year Probation - 9/1/2025

Certification: School Psychologist, Provisional Certificate - Pending

Nationally Certified School Psychologist (NCSP) - Pending

Salary:..... Step 5 DTA Salary Schedule - \$47,827.00

Graduate Credit Hours - \$630.00

Nationally Board Certified Stipend - \$1,000.00

To approve the appointment of Teresa Vokins as Substitute Teacher/TA effective June 7, 2021.

Subs.Appr.

To approve the appointment of Cerina Spofford as Substitute Teacher/TA.

T. Vokins

To approve the appointment of Kelly Ryan as Substitute Teacher/TA.

C. Spofford

To approve the appointment of Bailey Chapin as Substitute Teacher/TA.

K. Ryan

To approve the appointment of Marylou Huddleston as Substitute Teacher/TA effective July 1, 2021.

B. Chapin

To approve the appointment of Tyler Smith as Substitute Monitor.

M.Huddleston

To approve the appointment of Ryan Jimenez as Substitute Bus Driver pending 19A regulations.

T. Smith

R.Jimenez

To approve the extraduty appointments for 2021-2022 as attached.

Extraduty
Appts.

Vote: Mr. Hongo – Aye
Mrs. Williams – Aye
Mr. Schmid – Aye
Mr. Maxwell – Aye
Mrs. Huddleston – Aye, but abstain only regarding her appointment as substitute
Mr. Spofford – Aye, but abstain only regarding appointment of his daughter as substitute

Motion Carried.

SUBSTITUTE RATES and PART TIME APPOINTMENTS FOR 2021-2022

Substitute
Rates &
PT Appts.
2021-2022

Motion by Mrs. Williams, second by Mr. Spofford to approve the Substitute Rates for school year 2021-2022 as attached and to approve the following part time worker appointments for school year 2021-2022 as listed below with rates attached.

Donna Atkins – Part Time Food Service Worker
Stephanie Babcock – Part Time Food Service Worker
Marcia Bowers – Part Time Food Service Worker
Martha Eggleston – Part Time Food Service Worker
Melissa George – Part Time Food Service Worker
Lorraine Johnson – Part Time Food Service Worker
Petra Moore – Part Time Food Service Worker
Kelly Purpura – Part Time Food Service Worker – (Resigned at this meeting)
Deborah Bilger – Part Time Monitor K-12
Sandra Gonyea – Part Time Monitor K-12
LeeAnn Helmer – Part Time Monitor K-12
Evelyn Jaikin – Part Time Monitor K-12
Teresa Vokins – Part Time Monitor K-12
Sarah Williams-Herringshaw – Part Time Monitor K-12

Petra Moore – Part Time Cleaner
Dillon Lyon – Part Time Cleaner

Ayes All – Motion Carried 6:0

FUTURE MEETINGS

Future
Meetings

Graduation – Saturday, June 26, 2021
Reorganization Meeting – Tuesday, July 6, 2021
Regular Meeting – Tuesday, July 20, 2021
Regular Meeting – August 17, 2021
Regular Meeting – September 21, 2021

ADJOURNMENT

Adjourn
Meeting

Motion by Mr. Schmid, second by Mrs. Williams, to adjourn the meeting at 10:06 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen
District Clerk